

## **GUIDELINES TO FOLLOW ON MINIMUM HEALTH PROTOCOLS FOR BARBERSHOPS & SALONS**

The following minimum health standards shall be implemented in all barbershops and salons:

- A. Posting of information at the entrance and other prominent or conspicuous areas about the following:
- Mandatory wearing of face masks at all times;
  - Social distancing protocols of the establishment;
  - Regular sanitation schedule and procedures (a 10-minute interval for sanitation in between clients is required);
  - Availability of alternative methods of payment, if applicable;
  - Availability of alternative methods of scheduling appointments (e.g., online, text-messaging system);
  - Client-personnel interaction protocols;
  - Policy against the bringing of companions, unless absolutely necessary; and
  - Enforcement measures for clients who refuse to comply with the protocols in a manner consistent with the law.
- B. Requiring the placing of the following at the entrance:
- Floor mat or foot bath with disinfectant
  - Thermal scanner (i.e., for temperature reading)
  - Alcohol that can be easily sprayed on the clients' hands
  - Health checklist to be distributed to all clients
  - A system where the personal effects of clients, including bags, jackets, and gadgets, are disinfected and deposited in secured sanitary plastic bags
  - Face shields to be distributed to clients if they availed shampoo services
- C. Enforcement of the following protocols concerning equipment found in the workplace:
- Distancing of chairs to at least one (1) meter apart on all sides;
  - Visible floor markings for guidance of clients;
  - Proper ventilation;
  - Personal effects of personnel should be placed in plastic bags stored in an area inaccessible to clients;
  - Face masks readily available for sale, or otherwise, to clients;
  - Sanitizing equipment and tools that are visible to clients;
  - Sterilization of workstation before and after each service;
  - Pieces of furniture that are made of porous materials must be covered in plastic for ease of sanitation; and
  - Strict use of disposable-only menus, reading materials, and magazines.
- D. Enforcement of the following protocols concerning employees in the workplace:
- No personnel with COVID-19 symptoms or with exposure to COVID-19 patients shall be allowed to work;

### **OFFICE OF THE SECRETARY**

- No wearing of pieces of jewelry (e.g., rings, bracelets, watches, earrings, exposed body piercings);
- Observance of proper personal hygiene (e.g., clipped fingernails, observance of company-imposed personal sanitation);
- Mandatory wearing of personal protective equipment (PPE) including, but not limited to:
  - Face mask
  - Face shield
  - Eye glasses
  - Gloves
  - Hair caps
- Mandatory wearing of closed shoes;
- Observance of the proper disposal of single-use supplies (e.g., cotton balls, popsicle sticks, tissue);
- Observance and enforcement of the client-personnel interaction protocols;
- Mandatory declaration of health and whereabouts prior to every duty in case contact tracing becomes necessary; and
- Frequent handwashing/sanitizing.

E. Requiring the following procedures upon exit:

- No physical contact during payment
  - Personnel are provided with small trays for accepting cash; and
  - Ensure that clients who prefer to use an alternative mode of payment are able to do so.
- Regular sanitation of high-contact areas and surfaces (e.g., pens used for filling out forms, door handles, common tables)

**NOTE:** Barbershops/Salons need to comply before they will be allowed to operate again. This will be the new normal. Please wait for further announcements on the date of reopening.